

**My accession record has this message, “The Accession has over the maximum number of catalog records to display on this screen,” even though I only have one catalog record associated with this accession.**

Version 4.0

This particular message usually appears when an accession record has a high number of catalog records associated with it. Even though the accession record may not display the catalog records on screen, the items are still listed in the catalogs and are still connected to the accession record.

The program default is to display up to 1000 catalog records on each accession record. This number still allows you to navigate the Accession catalog relatively quickly. You can change this setting using the steps below; however, with higher numbers, the program may take more time to load each accession’s record.

Occasionally, this message will display on an accession record with only a small number of catalog records associated with it. This is just a display refresh issue and can easily be resolved by editing the setting using the steps below. For this instance, we suggest making the setting one number higher or lower than what is currently listed. Once the setting has been updated, the message should no longer appear on the accession record.

1. Click the “Setup” button on the Main Menu.
2. Select the “Gen. Information” button from the fly-up menu.
3. On the General Information screen, in the center column change the setting for “Maximum # of catalog records to display for one accession or site.”
4. Once the setting has been changed, click “Exit.”

If you have any questions, please contact our Support Office at 1-800-562-6080 or email [support@museumsoftware.com](mailto:support@museumsoftware.com). Thank you for using PastPerfect!