

Can I customize the Main Menu?

Version 4.0

PastPerfect users can customize the Banner color, images for the Objects, Photos, Archives, and Library buttons, and the slide show on the Main Menu. Displaying Catalog Record Images on the slide show requires the optional MultiMedia/DigitalImaging upgrade.

If PastPerfect is installed on a network, each workstation can customize the Main Menu individually.

To change the Banner color:

1. From the Main Menu, click on Setup.
2. Click on Main Menu.
3. Click on the desired color to use for Main Menu Banner Color.
4. Click Exit.

To change the images for the Objects, Photos, Archives, and Library buttons:

1. In Windows, locate a .jpg image you want to use for each button. You can use different images or the same image for all four buttons as long as they are .jpg files.
2. When you have an image you want to use, right click on the image and select Rename.
3. Name the image objects.jpg, photos.jpg, archives.jpg or library.jpg.
4. Repeat step 2 and 3 for each image/catalog.
5. Copy the files into the c:\pp4 folder.

Please note you may need to resize these images to properly fit on the buttons; we've found that 100 pixels wide by 100 pixels high work well for these buttons.

To change the slide show to use the Default Image or Catalog Records Images:

1. From the Main Menu, click on Setup.
2. Click on Main Menu.
3. On the Setup screen, under Main Menu Images, click the drop down menu and select one of the options:
 - Default Image – Displays a single static image
 - Default Slide Show – Displays a slide show of all images stored in the MenuImages folder
 - Catalog Records Images – Displays a slide show of images attached to catalog records
4. Selecting Default Slide Show will display the images that come pre-loaded in the MenuImages folder. You can add to or replace these images by copying JPG files into the folder, which is usually located at c:\pp4\MenuImages.
5. If you select Catalog Records Images, you may choose which catalog(s) images will appear from by checking or unchecking the boxes next to each catalog.
6. After selecting which option to use or which catalogs to use, click Reload, and then click OK.
7. Click Exit.